

ATTACHMENT 2
COLLEGE AND CAREER READINESS PLANNING PROGRAM
APPLICATION

Please answer each of the following questions. Failure to respond to any of these questions could result in this application not being reviewed.

- I. Please provide a list of the participating school district(s), as well as any institution(s) of higher education. Be sure to include the number and location of sites at which the post-secondary preparatory program is to be offered.
- II. Please provide a detailed schedule for the program. Be certain to include the days, times, and number of hours that the classes are to meet.
- III. Please provide a detailed plan for program admission. Indicate whether or not the program will admit students in grade 12. Include discipline and attendance requirements for participants. Provide evidence that access will be given to eligible students, as defined in Section 3.06 of the Arkansas Department of Education (ADE) Rules Governing College and Career Readiness Programs, with student admission priority, as described in Section 6.02. State that students will be admitted to the program without discrimination based on gender, race, ethnicity, or district of residency.
- IV. Please provide a detailed plan to document and report program performance and the success of participants. The plan must include all of the requirements in Section 9.0 of the ADE Rules Governing College and Career Readiness Programs.
- V. Please provide a program description. Be certain to provide information related to the curriculum, content guide, and materials to be utilized. Indicate how these materials address college and career readiness and the Common Core State Standards. Please be specific. Attachments are allowed and do not count toward the 25-page limit.
 - Content guides must include the curricular goals in each content area, state clearly how the program goals will be met, and be approved by the ADE before the program begins operation.
 - With ADE approval, programs may utilize content guides developed by outside parties.
- VI. Please provide the qualifications required for all staff and instructors. Name the project manager or director if already identified.

- VII. Please provide a complete budget by activity and category and provide a proposed cost per student served. See the budget templates.

Awards may receive full funding, partial funding, or no funding based on the information provided and on the availability of funds.

- VIII. Please provide evidence of the program's past success.
- IX. Please disclose any additional sources of funding that have already been secured.
- X. Please provide letters of support from cooperating school districts and/or institutions of higher education.

By May 1, 2015, applications and supporting evidence must be received by:

Thomas Coy
Four Capitol Mall, Room 301-B
Little Rock, AR 72201

Direct all questions to Thomas Coy via e-mail at thomas.coy@arkansas.gov or via phone at 501-682-4250.

College and Career Readiness Planning Program

BUDGET BY CATEGORY

	FY	FY	FY	FY
SALARIES AND WAGES	\$	\$	\$	\$
BENEFITS	\$	\$	\$	\$
CONSULTANTS	\$	\$	\$	\$
TRAVEL AND MEETINGS	\$	\$	\$	\$
MATERIALS AND SUPPLIES	\$	\$	\$	\$
	\$	\$	\$	\$
COMMUNICATIONS	\$	\$	\$	\$
DATA PROCESSING AND/OR ANALYSIS	\$	\$	\$	\$
REPORT PREPARATION	\$	\$	\$	\$
PRINTING	\$	\$	\$	\$
PACKING AND SHIPPING	\$	\$	\$	\$
OTHER DIRECT COSTS (Specify and itemize)	\$	\$	\$	\$
	\$	\$	\$	\$
FEES	\$	\$	\$	\$
OTHER (Optional)	\$	\$	\$	\$
SUBTOTAL	\$	\$	\$	\$
OPTIONAL ACTIVITIES		\$	\$	\$
GRAND TOTAL	\$	\$	\$	\$

College and Career Readiness Planning Program
BUDGET BY ACTIVITY

PERSONNEL COSTS			
TRAVEL			
EQUIPMENT			
SERVICES			
OTHER DIRECT COSTS			
INDIRECT COSTS			
TOTALS			